

Cooperator Resource Rate Form (May 1, 2011-April 30, 2014)

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This Cooperator Resource Rate Form (CRRF) is not a stand alone document. As an attachment to the County Annual Operating Plan (AOP), this form documents Colorado Cooperator costs and provisions when resources are requested by another agency. This CRRF also documents the relationship through agreements with CSFS to the current Colorado Interagency Cooperative Fire Management Agreement. Refer to the Rocky Mountain/Great Basin geographic area supplement to IIBMH Chapter 50 for additional information on Colorado cooperators.

Reimbursement/Conditions

1. Cooperator agrees to a commitment up to 14 days, excluding travel. Any rotation of personnel or equipment without prior approval from the incident will be at the Cooperator's expense.
2. Cooperators have the same status and responsibilities as state or federal agencies, including incident replacement of tools and supplies.
3. Crew swaps at the request of the incident will be coordinated with the appropriate incident management team and interagency dispatch center and all expenses for crew rotations will be charged to the incident.
4. Annual cooperator reimbursement guidelines and forms are available on the CSFS website: www.csfs.colostate.edu.

Equipment

1. Equipment work rates do not include operator(s) or operating supplies (fuel and oil). Operating supplies will be provided by the incident.
2. Equipment use should be documented on an Emergency Equipment Shift Ticket (OF-297) and recorded on an Emergency Equipment Use Invoice (OF-286).
3. Minimum Daily Guarantee (Block 13) does not apply on first and last days of an incident. Payment will be for actual work and/or travel hours only.
4. Equipment and staffing should meet the current Rocky Mountain Area (RMA) standards found in the RMA Mobilization Guide (Chapter 75). Staffing standards of an engine or tender on a local incident are negotiable with benefiting agency.
5. Equipment that does not pass a pre-use inspection performed by the benefiting agency after arriving at an incident may be rejected and the Cooperator may not be compensated for any time or expense incurred.
6. Cooperator will not be reimbursed if equipment leaves incident without being officially released and cooperator shall bear all costs of returning equipment and operator(s) to the point of hire.
7. Equipment being driven to and from incidents will be paid at the established work rate.
8. Whenever engines or tenders are transported to an incident, the Cooperator will be reimbursed for actual hours that equipment is transported, not to exceed Minimum Daily Guarantee.
9. If transportation is not provided for engines and tenders to incidents more than 300 miles from home unit location, a special mileage rate may be requested by the department for miles driven beyond 300 miles. Shift Ticket documentation should include both hours and odometer readings for travel days.
10. Equipment will not be compensated for time when broken down or for scheduled days off at the incident.
11. Original Equipment Use Invoice and pink Shift Tickets should be given to the operator at time of release.

Personnel

1. Personnel time for Single Resources and Equipment Operators should be documented on a Crew Time Report (SF-261) and recorded on an Emergency Firefighter Time Report (OF-288) at the incident.
2. Cooperator is responsible for workers' compensation coverage for all assigned personnel. Workers compensation contact in Block 7 of page 1. APMC treatment expense for cooperator personnel should be charged to the incident.
3. Personnel will provide a copy of their current incident qualifications card on all interagency incidents. Cooperators responding out of their local jurisdictional area must meet NWCG qualifications for assigned positions.
4. Personnel will be given daily guarantee for days off provided at the incident or when equipment is broken down.
5. Return travel time should be left open and original Emergency Firefighter Time Report(s) given to personnel at time of release.

Damage & Loss

1. Requests for damage to or loss of cooperator tools or equipment which occur at the incident should be documented in writing at the incident prior to demobilization.
2. Reimbursement requests will be reviewed by CSFS Fire Division, and approved or denied depending upon the circumstances, supporting documentation, and IIBMH guidelines. See IIBMH Chapter 50 supplement for additional information.
3. Employee claims for personal property lost or damaged on the incident will be considered for reimbursement on a case by case basis.