

## HOURLY POSITION ANNOUNCEMENT

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**POSITION TITLE:** CSFS Student Intern (1 position)

**LOCATION:** Colorado State Forest Service Nursery (Fort Collins, CO)

**HOURLY PAY RATE:** \$12.00 per hour; overtime will be made available as necessary

**EMPLOYMENT DATES:** May 24, 2019 through July 5, 2019           OR  
June 21, 2019 through August 2, 2019

**CLOSING DATE:** Applications must be submitted by **11:59 pm MST on February 19, 2019.**

### **Description of Internship Program:**

Colorado State Forest Service (CSFS) and Warner College of Natural Resources (WCNR) seasonal forester / student intern positions provide students an in-depth learning and work experience in the field of natural resources. Internships include a 15-85% split between training for the student and hourly work for CSFS, as defined below under “duties and responsibilities”. Student interns prepare several written documents to advance their professional writing skills and encourage self-reflection during the summer, and they receive one-on-one mentoring and evaluation by their CSFS supervisor.

This internship position is for the Colorado State Forest Service Nursery in Fort Collins, CO. The internship experience will cover all aspects of nursery management, such as selecting ecotypic plant material for conservation projects, collecting local seeds, stratifying and scarifying over 70 species of plants, growing plant material in greenhouses and fields, operating nursery equipment, and maintaining greenhouse facilities. Training opportunities include but are not limited to operation of All Terrain Vehicles and various farm equipment, plant identification, leadership development, and insect and disease identification and management. Specific duties and responsibilities for this position are listed below.

We are seeking student interns who are professional, self-directed, innovative, and energetic. The applicant should enjoy working with people from diverse backgrounds and respect different viewpoints. Of special interest are applicants that demonstrate a capacity to learn new skills, think critically, and serve as effective team members.

### **Minimum Requirements:**

- Sophomore, Junior, or Senior pursuing a degree from the Warner College of Natural Resources.
- Good academic standing with Colorado State University (GPA > 2.0).
- Demonstrated career interest in forestry or related natural resource fields.
- Must have a valid driver’s license, the ability to obtain a driver’s license, or access to a licensed driver by the employment start date.
- Experience working as an effective team member.

**Conditions of Employment:**

- Housing is not provided, but non-financial assistance may be available to help find accommodations.
- Ability and willingness to work 40 hours per week.
- Ability and willingness to perform strenuous work outdoors.
- Ability and willingness to lift at least 25-30 pounds.
- Ability and willingness to stand for long periods of time.
- Ability and willingness to travel throughout Colorado for 1-3 day-long trips to CSFS field offices, potentially requiring stays in hotels. Approved lodging and per diem expenses are covered (see [GSA CONUS rates](#) for Colorado).

**Preferred Experience:**

- Good written and oral communication skills.
- Ability to (or willingness to learn how to) operate 4-wheel drive vehicles, manual transmission vehicles, and UTVs/ATVs in variable weather and road conditions.
- Ability to (or willingness to learn how to) operate forklifts and other farm equipment.
- General knowledge of Colorado trees and shrubs.
- Experience using MS Word, Excel, PowerPoint, internet, and e-mail.

**Duties and Responsibilities:**

- Learn about conservation plantings and reforestation practices, such as the importance of selecting ecotypic plant material and promoting biodiversity.
- Assist with collecting local seeds.
- Assist with growing plant material in greenhouses and fields, including stratifying and scarifying over 70 species of plants, seeding and weeding containers, and transplanting seedlings.
- Assist with general nursery operations, including operating farm equipment and forklifts and maintenance of greenhouse facilities.
- Learn about nursery budgeting and logistical operations.
- Lead tours of greenhouse facilities for school groups or garden clubs.
- Participate in training opportunities, such as operation of All Terrain Vehicles and various farm equipment, plant identification, leadership development, and insect and disease identification and management.
- Work with supervisor(s) to prepare a summer work plan, set goals and learning objectives, and evaluate progress.
- Prepare a short written overview of the CSFS and the intern's host unit and a written reflection of their internship experience.

**To Apply:**

Please send electronic versions of the following application materials to [megan.matonis@colostate.edu](mailto:megan.matonis@colostate.edu):

1. Cover letter: The cover letter must include the following information: (a) the CSFS internship position(s) you are applying for, (b) your interest in and qualifications for each of these positions, and (c) a statement about what diversity and inclusion means to you and why it matters in the workplace.
2. Resume
3. Unofficial CSU transcript
4. Names and phone numbers / emails for 3 professional references.

**For questions regarding the position, please contact:**

Megan Matonis

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[megan.matonis@colostate.edu](mailto:megan.matonis@colostate.edu)

This announcement is also posted on our website at: <http://csfs.colostate.edu/employment>

**CSU is an EO/EA/AA employer. Colorado State University conducts background checks on all final candidates.**